

Date: **25/2/14**

Time: 11.00 AM

## **REVIEW MEETING**

A review meeting OF NAAC's grading was organized today. It was attended by following NAAC's Members

1. Dr. Anil Pal
2. Dr. Bidyut Bose
3. Dr. Divesh Singh
4. Dr. S.K. Aggarwal
5. Dr. A.K. Biyani
6. Dr. R.K. Pandey

## **Minutes**

1. Principal informed that college secured 2.61 from the NAAC.
2. Members felt that this assessment is lower than expectation. It is opined that we should wait for the report and the analytical view of the observations of NAAC Peer team.
3. Members have gone through observations made by Peer's team and held preliminary discussion. It is felt that more time is needed to discuss the observations and for initiation of the actions.
4. To propose to the University to organize Athletic Meet of the University in next sports council meeting of the University.
5. To impress management to fill up the vacant post.

**Date: 20.05.14**

**Time: 11:30 am**

A NAAC committee meeting was conducted today to plan for various activities for 2014-2015 academic session

1. Dr.A. K. Biyani
2. Dr. Bidyut Bose
3. Dr. Anil Pal
4. Dr. Gorakh Nath
5. Dr. Divesh Singh
6. Dr. Santosh Kumar

### **Minutes Action taken report**

1. Confirmed the proceeding/minutes of the last meeting held on 25/02/14.
2. As per recommendation of the department book/journals were purchased. It is felt that every department should have at least two international Journals and relevant Indian journals, however due to shortage of grant this could not be done therefore IQAR committee felt that we must apply to various funding organizations for purchase of books and journals.
3. Library staff pointed out space shortage is big problem and they are not able to display all the books.
4. ANO (Girls) requested to have proper logistic facilities like table/chairs computer and safety arrangement in their office.
5. Since semester system is going to be introduced from next session 2015-2016, therefore with increase in more class room will be required college should find space for construction of new rooms.
6. Committee felt that in time bound manner suggestion given by Peer's Team of the NAAC should be implemented.
7. Interactions with student revealed that they want a basket ball court and Gymnasium with all modern exercise equipment should be there. They also demand more toilet and drinking water purifier, IQAC committee agrees with their demands and decides to takes up on priority
8. In tune with other institutions particularly private colleges and universities, for prompt processing admission process should be made online by taking students in confidence as in interior part of state internet facilities are not available or difficult to access

**9.** Committee felt satisfaction that in 2013-2014 many objectives were achieved like extensive repair of the building white wash and painting stoning of labs shelf for better cleaning, purchase of computers, purchase of furniture to replace old one availability of medical facilities for selected days , up gradation of Gymnasium, Sabhagar, LCD TV in reading room addition of Faculty-14 new teachers interviewed and selected for appointment which is waiting for approval at the time NAAC but due to delay in approval time NAAC they joined in Dec 2013 and in 2014

**10.** Sports committee of the college have shown willingness to the organize sports/athletic meet of the university authorizes

**11.** Many vacant posts were field up and IQAC team welcomes the new faculty.

**Date: 08.08.14**

**Time: 11:00 am**

A meeting of internal quality assessment cell was organized today at 11.00 am. It was attended by following members

1. Dr. A. K.Biyani
2. Dr. Bidyut Bose
3. Dr. Sheetal
4. Dr. Anil Pal
5. Dr. Divesh Singh
6. Dr. K.P.Singh
7. Dr. Gorakh Nath
8. Dr. Abhishek Kumar
9. Dr. Santosh Agarwal

### **Minutes of the meeting**

1. Confirmed the proceeding of the last meeting held on 2014-2015.
- 2 It resolved to host university games if university authorizes
- 3 Dr. P.V Tripathi requested to organize a seminar on Human right in the college.
4. Violence on women is a burning issue, it is decided to hold some seminar.
5. To try for extension CPE status of the college
6. To utilize of physics department grants for purchase of instruments.
7. To install TV in reading room for educational programme
8. To increase the number of courses in IGNOU
9. To pursue management to fill up remaining vacant teaching positions in different departments
10. To arrange for more scholarship to students through
11. To add few class rooms in the college

**Date: 28.05.15**

**Time: 11:00am**

A meeting of Internal Quality Assessment Cell was organized today at 11.00 am. It was attended by following members

1. Dr. Anil Pal
2. Dr. Gorakh Nath
3. Dr. R.K. Pandey
4. Dr. Bidyut Bose
5. Dr. B.S. Rawat
6. Dr. Sheetal Kanojia
7. Dr. K.P.Singh
8. Dr. Santosh Agarwal

### **Minutes of the meeting**

#### **Action Taken Report meeting**

1. Meeting confirmed the minutes of last meeting
2. College conducted university games between 9, 10 and 11 Dec., 2014
3. A seminar of national level with the sponsorship of UGC on women rights was conducted between Feb 20 and 22, 2015. This seminar was inaugurated former chief justice of India. This seminar was organized by Dr. P.V. Tripathi.
4. A two days workshop was organized by Dr. Shail Kulshrestha on Violence and Women.
5. College got CPE extension for four more years. Efforts of Principal Dr. O.P. Kulshrestha is appreciated
6. Physics department instruments purchased
7. TV is installed in Reading Room
8. Plan for increase in courses in IGNOU through is submitted IGNOU regional office
9. 14-Numbers of vacancies were field up and joined, however few more vacancies remain unfilled because of non availability of candidates.
10. Shri Khanna ji has agreed to sponsor 8-10 scholarship of 2000/- each for needy students
11. Work in process for 3 new rooms in Auditorium Block of the college

**Date: 23.08.15**

**Time: 1:00 pm**

A meeting of internal quality assessment cell was organized today at 1.00 pm. It was attended by following members-

1. Dr. Anil Pal
2. Dr. Gorakh Nath
3. Dr. Bidyut Bose
4. Dr. B.S. Rawat
5. Dr. Sheetal Kanojia
6. Dr. K.P.Singh
7. Dr. Santosh Agarwal

**Minutes of the meeting are**

1. Confirmed the minutes of last meeting
2. Three rooms in auditorium block have been completed, furniture to be fixed
3. Purchase new computer for language lab and physics department
4. To start UGC sponsored coaching classes for SC/ST/OBC and minority students for NET/GATE coaching, competitive exam. Coaching and remedial classes and tutorials
5. To arrange classes for B.Sc. students of Shri Dev Suman University
6. To the participate in blood donation activities
7. Offer is received from human right organization to organize a debate in the campus this should be accepted

**Date: 12.05.16**

**Time 10:00 am**

A meeting of internal quality assessment cell was organized today at 10.00 am. It was attended by following members

1. Dr. Anil Pal
2. Dr. Gorakh Nath
3. Dr. Divesh Singh
4. Dr. Santosh Kumar
5. Dr. Bidyut Bose
6. Dr. B.S Rawat
7. Dr. K.P Singh

**The minutes of meeting /action taken report**

1. Furniture was installed and room were designated for arts classes
2. 12 new computers were purchased
- 3 Remedial classes, coaching classes for NET/GATE coaching, Competitive Exam were conducted these classes were meant for SC/ST/OBC and minority students.
4. In house faculty were assigned for SDSU students of B.Sc. in their evening classes
5. Blood donation camp was organized and total 19 unit of blood was collected.
6. A seminar on human right- rights of women was conducted on December 18, 2015. It was a seminar-cum-workshop event
7. Students were effectively coached for competitive exams and in geography department total 8 student were selected as a “guest faculty”
8. Books were purchased in library
9. Furniture of room number 12 has been changed in result of this reading capacity is increased
- 10.** Thirty chairs of plastic were purchased for library and other departments
- 11.** Tin shade roofs was repaired in geology department and problem of seepage/percolation was stopped to great extent
- 12.** Water purifier engineers told that seepage of exhausting plant will do the work. Therefore there plant were got repaired
- 13.** Teachers were encouraged to conduct seminar but proposal could not be finalized

Date: **30.07.16**

Time: **11:30 am**

A meeting of Internal Quality Assessment Cell was organized today at 11:30 am. It was attended by following members

1. Dr. Anil Pal
2. Dr. Gorakh Nath
3. Dr. Divesh Singh
4. Dr. Santosh Kumar
5. Dr. Bidyut Bose
6. Dr. B.S Rawat
7. Dr. K.P Singh
8. Abhishek Kumar

#### **The minutes of meeting**

1 College need more space in the room labs and lecture halls. Funds for construction should be for first floor construction on new hall 1, 2 and 3

2 Old building has tin shade roof it should be removed by RCC roof. ONGC should be tapped for RCC roof for 20000 sq ft from its CSR fund.

3 New courses particular professional one which are having better job potential should be opened

4 NSS, Rover and Ranger and NCC should be drafted in Institutional Social Responsibility particularly in underdeveloped area

5 For preservation of Himalayan Environment College should available forum and sensitive society and youth for climate changes

6 Sports and games coaches should be arranged for better performance

7 For PG students announces a training and placement should be searched and they should be encouraged to take active part in the training programme

8 college may undertake repair of lecture hall number 1,2 and 3

**Date: 21.06.17**

**Time: 10:30 am**

A meeting of internal quality assessment cell was organized today at 10:30 am. It was attended by following members

1. Dr. A.K.Biyani
2. Dr. Anil Pal
3. Dr. Gorakh Nath
4. Dr. Sheetal Kanojia
5. Dr. Divesh Singh
6. Dr. Bidyut Bose
7. Dr. B.S Rawat
8. Dr. K.P Singh
9. Abhishek Gupta

The Minutes of meeting:

1 For growth of the college, space is required for new rooms Honourable Shri Tarun Vijay Ji has sanctioned Rs. 34.00 lakh for construction new geography department in the honour of Late Dr. Nityanand Ji his formal teacher

2 Estimate of replacement of tin shade roof in under preparation and ONGC requires many documents. They are being collected

3 Each course from Sri Dev Suman University requires 35 Lakhs as guaranty money. College cannot afford this hence; Sri Dev Suman University should be requested to reduce the amount

4 Incharges of NSS, Rovers and Rangers and NCC have been convinced to have more society oriented approach particularly in their campus

5 Students have been sensitized about Himalayan Environment in NSS camps and through street rallies. Lecture were delivered in college for environmental protection

6 Coaches have been engaged in many games like cricket, Volleyball, Handball, Basketball etc. Performance in games has improved in college won runner up position in volleyball and hand ball

7 PG students were encouraged to take training in local organization like ONGC, IIRS , FRI, industries. Nearly 50 students were benefitted by this initiative

8 Lecture hall 1,2 and 3 renovating is differed for next year

**Date: 4.9.17**

**Time : 11:30 am**

A meeting of internal quality assessment cell was organized today at 11:30 am. It was attended by following members

1. Dr. A.K.Biyani
2. Dr. Anil Pal
3. Dr. Bidyut Bose
4. Dr. Gorakh Nath
5. Dr. K.S Bisht
6. Dr. K.P.Singh
7. Dr. Sheetal Kanojia
8. Dr. Divesh Singh

The minutes of meeting

1. Convener welcomed all member of IQAC team and requested to work for the target to be decided to take
2. It is resolved to undertake following activities in the current year 2016-2017
3. To renovate all lecture hall particularly 5, 6 and 7
4. To construct basketball court that may incur expenditures at least 5 lakh rupees
5. To host one game/ sport requested by university in the or outside the college
6. There is demand to have RCC foot path at least 2.5m around ground for walking
7. University Exam in CBCS system is complicated one a and results are declared quite late hence plan is needed to tackle this problem
6. College library has no spaces for addition of books as old books are occupying considerable space and in department instruments are also obsolete hence these should be written off. For this management permission is required
7. Corridor on 1<sup>st</sup> floor has seepage problem. To check this grouting is needed, arrange approval for management for this.
8. Government is promoting, Solar Energy installation with considerable subsidiary. College monthly bill is around 13000 to 15000 rupees, therefore solar energy plant should be installed with the help of expert advice

9. For proper e governance and facilities campus should be make wifi. A survey should be conducted for cost effective option
10. A lot of furniture is old and required frequent repair. This should be by new and durable one
11. College should have more professional courses and activity enhancement courses for this options is IGNOU and Sri Dev Suman University Uttarakhand explored
12. This year online process of admission is to be started hence monitoring is required particularly of software performance
13. As per state government directive Salary will be submitted by online mode. Therefore suitable preparation has to be made for this
14. UGC has sanctioned for library instrument and coaching these fund should be utilized fully hence expenditure should be monitored properly
15. State government has directed all educational institute to have a wall of PARAMVEER CHAKRA WINNER to implement this proper place has to be identified
16. State government in another directive asked HEI to have daily flag hosting. A mart should be installed at suitable sight
17. Parking fees should be collected annual at the time of admission workout feasibility
18. Gymnasium need maintenance, funds should be made available for this
19. Tree plantations may be undertaken for vacant spaces
20. To utilize Rs. 10.00 Lakh Grant of UGC for purchase of instruments and books

**Date: 30.05.18**

**Time: 11:00 am**

A meeting of internal quality assessment cell was organized today at 11:00 am. It was attended by following members

1. Dr. A. K. Biyani
2. Dr. Anil Pal
3. Dr. Gorakh Nath
4. Dr. Sheetal Kanojia
5. Dr. Divesh Singh
6. Dr. Bidyut bose
7. Dr. K.P. Singh

The minutes of the meeting

Action taken report of minutes decided in last meeting

1. Required repaired was undertaken and completed in Lecture Hall No. 5, 6 and 7.
2. Basketball court was constructed of 60 x 100 size.
3. College has hosted handball event of university
4. A part of foot path of RCC was constructed from Shri Khajandas ji MLA fund
5. Results will be awaited only then problem will be addressed
6. A list of items have been sent to management for written off and permission for write off is obtained
7. Construction committee of management will visit an assess the problem
8. Solar Energy panels were installed but plant will take two months for come in operation
9. JIO has wified the campus.
10. Management committee will access the need for fund
11. IGNOU coordinator Dr.Anil Pal will look in this matter
12. Online admission process has started some problems in software required to be rectified
13. Salary is now online a major part of payment are made by RTGS

14. College office (account has improved almost all fund is utilized)
15. Shaurya wall has been constructed near exam control room
16. Flag mast has been erected in ground
17. Fees were charged for parking but fund collected was insufficient to meet the payment and risk involved in care of theft
18. Gymnasium could not be renovated due to lack of vendors
19. Management is requested to filling of the vacant pose
20. A few tress are planted in campus
21. Books and instrument were purchased from UGC grant